

**DAAD Regional Office in New Delhi
invites applications for an
Internship
at the German Centre for Research and Innovation (DWIH) New Delhi**

About DAAD and DWIH New Delhi

The DAAD or the German Academic Exchange Service is a not for profit organization and is the largest funding organisation in the world supporting the international exchange of students and scholars. The DAAD in India also manages the [DWIH New Delhi](#), which is a network of German research organisations, universities, funding bodies, & research-based companies.

The DWIH New Delhi promotes German research landscape in India & facilitates access to the Indian research & innovation ecosystem including opportunities for funding & cooperation. It provides a platform for enhancing exchange cooperation & networking among academic communities & stakeholders in research & innovation. Its activities focus on topical issues in fundamental as well as applied research in science & humanities.

Work profile:

Support for

1. Creating content for website and social media
2. Creating and editing informative videos
3. Research on focus topics of the DWIH New Delhi
4. Promotion of research funding and cooperation projects
5. Creating and maintaining databases
6. Organising online events
7. Additional tasks as maybe required

Requirement:

1. Minimum Qualification: Bachelor's degree (Full-time and not older than 2019)
2. Knowledge of Indian and German Research and Innovation Landscape
3. Excellent written and verbal communication skills in English
4. Knowledge of German language (B1 and above)
5. MS Office skills (MS Word, MS Excel and MS PowerPoint)
6. Experience with content writing for social media and video editing

Date of joining:

1st July 2021

Duration of the internship:

1st July 2021 – 28th February 2022

Workstation:

21, Jor Bagh, New Delhi, 110003 and DAAD Regional Office New Delhi, R K Khanna Stadium, 1 Africa Avenue, New Delhi 110029

Note:

1. This position requires a commitment of 40 hrs. per week
2. This is a paid internship without stay and travel allowances.
3. Currently DAAD and DWIH New Delhi employees are working from home due to safety concerns during Covid-19 pandemic.
4. When the DAAD and the DWIH New Delhi commence work from office, the intern is expected to be in New Delhi to join the office.

Application:

Apply online on: <https://www.daad.de/surveys/233716?lang=en>

Please upload the following documents on the link at the end of the application in one pdf file of max. 5 MB.

1. CV (Maximum 2 pages)
2. Motivation letter (Maximum 1 page)
3. Latest German language certificate
4. Last Degree Certificate
5. Two other documents as seem suitable

Application Deadline: 15th May 2021

Only shortlisted candidates will be contacted for an interview. Interviews are planned online between 24th to 28th May 2021