

**AGREEMENT ON JOINT-MASTER DEGREE PROGRAM**  
**BETWEEN**  
**PARTNER INSTITUTE A (“PARTINSTA”)**  
**AND**  
**PARTNER INSTITUTE B (“PARTINSTB”)**

The **Partner Institute A** (“PARTINSTA”) and the **Partner Institute B** (“PARTINSTB”) hereby implement the joint-master degree program as follows in order to further facilitate mutual cooperation and educational research exchange in the graduate program.

Other academic departments from both universities may elect to join this program upon recommendation by their faculty and approval of the senior management in charge of the academic affairs in each university. In such a case, the Agreement will be modified and re-executed.

**1. Joint-Master Degree program (hereafter referred to as “JMD program”)**

A JMD program shall be a program that is a part of the research development framework and one in which students from each respective university obtain a degree from each university by receiving education and research supervision from both universities while enrolled in both.

**2. Nomination of students to be sent and selection method**

The JMD program shall allow each university to send a maximum <Both Institutions can agree on some number> students per academic year. The students participating in the JMD program during the term of this agreement will be selected initially by their home institution, and the host university will make final admission decisions in each case. Applications each year must meet the deadlines designated by each university.

**3. Eligibility requirements for the JMD’s Program: Students of PARTINSTB’s Master degree program**

Students who have been admitted into the Master program of PARTINSTB will be admitted into the Master’s program of **PARTNER INSTITUTE A** after nomination by PARTINSTB to PARTINSTA and upon meeting the admission requirements of PARTINSTA.

**4. Eligibility requirements for the JMD’s Program: Students of PARTINSTA’s Master degree program**

Students who have been admitted into the Master program of PARTINSTA will be admitted into the Master program of PARTINSTB after nomination by PARTINSTA to PARTINSTB and upon meeting the admission requirements of PARTINSTA.

## **5. Degree requirements**

The JMD student shall take courses and fulfill the requirements for completion of the Master program at both universities to obtain a degree from each respective institution.

The requirements for obtaining the Master degree from PARTINSTB follow the regulations of that institution (Add Appendix or WEBLINK).

The requirements for obtaining the Master degree from PARTINSTA follow the regulations of that institution (Add Appendix or WEBLINK).

These degree requirements are subject to change. Both Institutions agree to minimize as much as possible any disruption to the academic progress of enrolled students.

## **6. Period of study**

As a general rule, the period of study shall be at least two (2) years. However, this may be altered upon approval by both universities. The student's period of study must include a minimal stay at the PARTINSTB for two semesters, and registered at PARTINSTA in this program for at least two semesters. However, the Master candidates shall have completed at least one (1) semester of study in the home institution prior to starting to study in the host institution. The whole period shall not exceed four (4) semester for students registered at PARTINSTA.

## **7. Course registration**

Course registration and examinations are implemented in accordance with the regulations of the host university.

## **8. Conferring grades and credits**

The host university shall evaluate grades and confer credits for the courses registered by JMD students at the home university in accordance with the regulations of the host university. For PARTINST, courses of the University are calculated by credits. For courses requiring independent study, each hour of class per week shall grant one credit per semester. The home university shall evaluate grades and credits gained by JMD Students at the host university in accordance with the regulations of the home university.

## **9. Academic thesis and examinations**

When applying for the Master degree, a Master dissertation shall be written in English. The final examination (including oral defense and examinations of the thesis) of the Master program shall be conducted in English, and the degree shall be awarded from each university pursuant to the regulations concerning the degree at each university.

## **10. Master Guidance Committee**

The two institutions will jointly organize a Thesis Committee to examine the thesis and important matters related to the JMD program. The Thesis committee will be composed of a proportionally balanced number of academic representatives designated by the authorized

persons of two institutions.

**11. Examination fees, matriculation fees, and other necessary fees**

The JMD student must pay admission, tuition, and other academic fees at the home university to keep the student status. The host university will waive fees for entrance examinations, admission, and tuition fees for the students from the home university. The cost of any health insurance required as well as any medical expenses not covered by such insurance, will be the personal responsibility of the JMD student.

**13. Housing**

The host university shall make efforts to secure affordable housing for the JMD student.

**14. Intellectual property rights**

If intellectual property arises in this JMD's Program education, contribution to such intellectual property by each Institution shall be discussed between both Institutions. The rights to such intellectual property will be prescribed separately among the relevant parties.

**15. Revision and termination of the Memorandum of Understanding**

The agreement shall take effect from the last signature for a period of five (5) years. Both universities shall consult each other if the situation arises in which the agreement is found to need revision or termination. Both institutions must send a written notice and consult each other six (6) months before revision or one (1) year before termination of the agreement. However, in the event of termination, students, who have already enrolled in the JMD program, are allowed to continue to the completion of the Master degrees under the original terms and conditions of this agreement.

**16. Other**

Necessary matters concerning administration of the JMD program in addition to what is prescribed in the agreement shall be specified separately upon consultation of both universities.

On behalf of  
PARTINSTB

On behalf of  
PARTINSTA

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Director/ Dean,

.....  
Director/President/Dean, .....

Date: .....

Date: .....