

JOINT DOCTORAL SUPERVISION COTUTELLE AGREEMENT TEMPLATE

This agreement is between:

Justus Liebig University Giessen
Ludwigstrasse 23
35390 Giessen
Germany
Represented by its President, Prof. Dr. Joybrato Mukherjee

and **University of X**

represented by **x**

This agreement between Justus Liebig University Giessen (“JLU”)

and

University of **X**

(“the Institutions”)

specifies administrative and academic details as follows:

Title I: Administrative Details

Article 1

This agreement for joint doctoral supervision is concluded for **NAME**, enrolled as a doctoral candidate at **X/Y** University as the leading university of the joint doctorate.

NAME will also be enrolled as a doctoral candidate (Dr./PhD) at **X/Y** University.

The Cotutelle enrolment will take place in the academic year **x**. It will last for a period of 3 years with a possible one-year extension by mutual agreement.

Article 2

The above-named doctoral student will be supervised by at least one supervisor of each university. The work will be carried out in the two institutions. At least **x** months (in 20**xx** and 20**xx**) will be spent at **X/Y (leading)** University and the remaining time, at least **x** months, at **X/Y** University.

Article 3

NAME will be required to meet demands for all usual conditions of enrolment as a doctoral student at **X/Y (leading)** University. In order to obtain all the benefits of candidature, **NAME** will also enroll at **X/Y** University and comply with any relevant requirements of such enrolment.

Article 4

Students who take part in a joint doctoral supervision shall pay any tuition or monthly fees which arise to their home university, and are exempted from such payments to the host university. Expenses for transport, residence (room and board), as well as health insurance in accordance with the regulations of the host country and administrative fees, shall be carried by the respective students. During their stay in the host country, students are obliged to have sufficient health insurance coverage.

Article 5

The candidate's travel costs between institutions will be covered by the candidate, if not agreed otherwise.

Title II: Academic Details

Article 1

The proposed title of the thesis is: "**Title**"

The supervisor at **X** University is Prof. Dr. **Name**

The supervisor at **Y** University is Prof. Dr. **Name**

The supervisors will be jointly involved in the continuing assessment of the candidate's work in progress and will fully carry out their responsibilities in accordance with the rules and requirements of their respective institutions. Where any such rules and requirements between the institutions are in conflict, the supervisors will negotiate a compromise suitable to both institutions.

Article 2

The candidate, the supervisors and the institutions will comply with the relevant institutional policies with regard to intellectual property in order to protect the doctoral research and the publication of research results. In the event of potential commercialization of the project's intellectual property rights, the universities, which shall have appropriate authority to negotiate on the candidate's behalf, shall negotiate in good faith as to the nature of that commercialization in accordance with their respective intellectual property policies.

Article 3

The thesis will be submitted and examined according to the established procedures at both universities.

At JLU the regulations are specified in the "Promotionsordnung" of **[Date]** or the most recent version.

At **X** University the regulations are specified in **x**.

In case of contradictory regulations, both universities will make every reasonable effort to reach an agreement which takes into account the basic concepts of both universities.

Recommendation for the award of the particular university degree will rest solely with the respective University.

Article 4

The thesis will be submitted in **LANGUAGE**, with an abstract in **LANGUAGE**.

Proof of language competencies: not applicable
 applicable: [please enter details if applicable]

Article 5 (i)

The two Institutions, based on their respective procedures pertaining to the submitted thesis, intent to award the degree of Doctor of **x** of **X** University and the degree of Dr. **x** for JLU, subject to the satisfactory completion of all award requirements by the candidate.

Article 5 (ii)

A decision to award the degree by either University is not binding upon the other.

Article 6

With acceptance of the doctoral thesis by both partner institutions and after the successful defence of the dissertation and the publication of the thesis, the partner institutions agree to confer a joint doctoral title. Both partner institutions award a single joint certificate for the bi-lateral dissertation. The joint character of the degree must be confirmed in the certificate.

Article 7

The signatories of the current agreement will comply with existing regulations in their respective institutions and countries regarding the filing, registration of copyright, description and reproduction of the thesis.

For and on behalf of Justus Liebig University Giessen
For and on behalf of X University

Justus Liebig University Giessen

X University

The candidate:

Name:

Date:

The supervisors:

Prof. Dr. Name:

Date:

Prof. Dr. Name:

Date:

Head of Board of Examiners:

Head of Board of Examiners:

Name:

Date:

Name:

Date:

The Dean of the Faculty of

The Dean of the Division

Name:
Date:

Name:
Date:

The Head of Department of:

Name:
Date:

The President:

The President:

Prof. Dr. Joybrato Mukherjee
p.p. Susanne Kraus
Director of Finance and Administration

Name:
Date: